

Vancouver Lake Watershed Partnership

Steering Group Meeting Summary

Meeting date: April 4, 2007, 3:30 pm

Attendees

Executive Committee: Patty Boyden, Brian Carlson, Pete Capell

Staff: Loretta Callahan, Jeanne Lawson, Kalin Schmoltdt, Phil Trask, George Medina, Jessi Belston, Jim Gladson

Public: David Page, Vern Veysey

TMDL project for Burnt Bridge Creek – Follow up

Brian noted that the status of the TMDL is in the hands of Ecology.

Project Manager Update

Pete discussed meeting with Patty and Brian to sort out finances. He noted that per their discussion there were sufficient funds for the workplan. Pete said that the contract is underway with LCREP and that Phil is officially onboard. He noted that work by WSU Vancouver is also underway.

Jeanne explained that she was planning to attend the next Full Partnership and Steering Committee meetings to co-facilitate with Phil as needed.

Pete elaborated on the specifics of Phil's six-month contract. He noted that Phil is scoped to facilitate meetings, coordinate activities, serve as point of contact, and develop a workplan. In the course of the transition, he suggested that the Partnership revisit the level of detail needed for meeting summaries. He noted that the summaries are useful for absent members, but may not need to be as extensive.

Jeanne suggested having Phil address the Project Manager update at the Full Partnership meeting.

Corps Update

George said that the scoping process was continuing. He summarized the usefulness of meeting with the technical group and described the scope of the upcoming work and budget. He noted that the estimated costs exceeded \$500,000 which would mean a 50/50 split of anything over \$100,000. He suggested reducing his attendance at Steering Committee or Partnership meetings as a cost cutting measure. Gail will also be available to represent the Corps. George said he was planning to brief the Full Partnership on the Project Management Plan and full scope and budget at the May 16th meeting. He noted that although they need a formal agreement within the next six weeks, they are proceeding with the preliminary work.

George explained that WSU is anticipated to finish their work by next summer. He noted that he had instructed the team to spread out the work so it concludes at the same time and dovetails into the WSU study. Jeanne suggested tying the Corps update with the Tech Group update at the next meeting.

Future Partnership Role

Pete noted that there would be enough information to start making decisions by the summer or fall of 2008. The committee discussed the logic of holding regular meetings without hearing new information as well as the role of the Steering Group. Jeanne noted that the Steering Group has typically been charged with performing coordination tasks that Phil will assume control over. The committee discussed the importance of keeping the same Partnership members for continuity. Jeanne suggested using the April 18 meeting to lay the groundwork for Phil to work with George and WSU to coordinate appropriate milestones into a meeting schedule to present at the June Partnership meeting. Phil noted that Partnership members were welcome to attend the tech group meetings. Jeanne offered to revisit the original Partnership role. Pete emphasized the need to keep the group informed, but not wear them out.

Tech Group Update

Phil described balancing his role in the Tech Group with Ron's. Jeanne suggested that Phil introduce the Tech Group update, Ron should report, and then George can follow up with additional information on Corps process and policy.

Public Information Update

Loretta said she had nothing significant to report. She noted that all of the requested information had been posted online.

Agenda for April 18th Partnership meeting

The ecology toxics study will be moved to the next meeting. The city presentation on septic tanks will be moved to another meeting.

Phil noted that Ron had brought up the idea of sponsoring a Partnership member or two to attend an LCREP conference on May 7th and 9th. Jeanne asked the committee to review the conference to determine whether it would be appropriate to pay for members to attend.

Jeanne asked Kalin to pull together a list of hanging issues to be addressed by the partnership. Jeanne noted that the point of the list would be to address the intention to discuss the issue or to remove it from the list.

1. Welcome/Agenda Review
2. Partnership Business
 - Minutes from 2/21/06
 - General announcements
 - Project Manager status & scope
 - Tech Group Update
 - i. Work group meeting
 - ii. WSU technical work update
 - iii. Corps technical work update
 - Corps Process & Policy update
3. Public Comment
4. Salmon Creek Watershed Council Briefing
5. Ecology Toxics Study Results
6. Partnership Role in Next Stage
7. Public Comment
8. Next Steps

Upcoming meetings:

- Partnership meeting, April 18th, 4:00 pm
- Steering Group meeting, May 16th, 3:30 pm
- Steering Group meeting, June 6th, 3:30 pm
- Partnership meeting, June 20th, 4:00 pm